

Health Care Authority
Washington State Health Information Infrastructure Board (HIIAB)

VALUES AND GUIDING PRINCIPLES

AS ADOPTED BY THE BOARD AT THE SEPTEMBER 2005 WORK SESSION

In the approach to “doing the work” we are committed to these values and guiding principles that are intended to help bridge any differences and serve to keep us focused and on task:

VALUES

The patient/consumer is our paramount concern.

- **Visionary Leadership** – This is the cornerstone of our work. We will address complex issues, make tough decisions and deliver long term practical results.
- **Unquestioned Integrity** - The interests of the Board and the people of Washington State are inseparable; not advocating for any single approach.
- **Ownership and Accountability** – We focus on outcomes; get the job done successfully and on time with informed, deliberate and open discussions with data and analyses.
- **Trusted** - Stakeholders perceive us to be fair, impartial and open to all points of view. We will seek input and feedback in a broad inclusive and timely manner.
- **Realistic Expectations** – The outcome(s) may not be perfect but tangible and functional, and when necessary incremental.
- **Efficient by focusing our resources** and expertise where they can be of greatest value and get the most results.
- **Build upon and leverage efforts**, resources and experiences of others.
- **Seek consensus and the greater good** in our decisions / recommendations recognizing the value of differing points of view and Board’s role in problem solving.
- **Externally focused** while passionate and committed to get the job done as a team through collaborative efforts.

GUIDING PRINCIPLES

These principles are not intended to be all inclusive, but core benchmarks to help lead, guide the direct the work of the HILAB as required in SSB 5064. By consensus we will strive to research, develop and propose recommendations to policy makers that reflect, to the greatest extent possible, the following guiding principles:

1. Achievable

- We want “rubber on the road”
- Simplicity
- Outcome(s) may not be perfect, but tangible and functional. Takes advantage of experiences in other states, leverage opportunities and applies best practices.
- We are realistic (about interoperability)

2. Consumer / User Centered

- It is interoperable
- Promote/ provide widest access to information to patients/consumers in balanced ways.
- Keep patient in perspective; provides access of information to the patient
- Get patient permission; administer access responsibly

3. Incremental

- Solutions must be on-going and self sustaining
- Total stakeholder requirement is not necessary

4. Ensure Security & Privacy

- Trusted Solutions
- Trusted 3rd party
- Record matching – at the state level does not allow entering of wrong data on a patient

5. Process is Inclusive & Collaborative

- a. Cooperation over Competition
- b. “Friction free” environment
- c. Proper roles for government and market place

6. Alignment of Incentives

- Pay for performance for outcomes
- Maximize quality and efficiency
- Sustainability
- Voluntary
- Local

Washington State Health Information Infrastructure Board

Health Care Authority

Working Draft - Guiding Principles

This is a HCA Staff Working Document

Background Discussion Points

Why Guiding Principles?

1. Set project goals and objectives
2. Assist in decision making
3. Set priorities in the project and prevent scope creep
4. Help define expectations
5. Keep stakeholders informed
6. Unite the workgroup; all participants at all levels
7. Acknowledge different perspectives on the “goal”
8. Identify “values” to be reflected in the process and work
9. Guideline for consultants; sets a frame of reference
10. Helps make “trade-off” choices (do this versus that)
11. Reference point for issues / expectations of affected parties
12. Set standards or benchmarks against which to measure “success”

Values

In the approach to “doing the work” we are committed to these values and guiding principles that are intended to help bridge any differences and serve to keep us focused and on task:

- **Visionary Leadership** is the cornerstone of our work. We will address complex issues, make tough decisions and will deliver long term practical results.
- **Unquestioned Integrity** - the interests of the Board and the people of Washington State are inseparable; not advocating for any single approach.
- **Ownership and Accountability** – focus on outcomes; get the job done successfully and on time with informed, deliberate and open discussions with data and analyses.
- **Trusted** by stakeholders to be fair, impartial and open to all points of view. We will seek input and feedback in a broad inclusive and timely manner.
- **Realistic Expectations** – the outcome(s) may not be perfect but tangible and functional, and when necessary incremental.
- **Efficient by focusing our resources** and expertise where they can be of greatest value and get the most results.
- **Build upon and leverage efforts**, resources and experiences of others.
- **Seek consensus and the greater good** in our decisions/recommendations recognizing the value of differing points of view and Board’s role in problem solving.
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Guiding Principles

These principles are not intended to be all inclusive, but core benchmarks to help lead, guide the direct the work of the HIIAB. By consensus we will strive to research, develop and propose recommendations to policy makers that reflect, to the greatest extent possible, the following guiding principles.

Health Information Infrastructure Advisory Board

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Guiding Principles for the Work and Recommendations as Required in SSB 5064

- 1. Achievable** – We want “rubber on the road”
 - Outcome(s) may not be perfect, but tangible and functional. Takes advantage of experiences in other states, leverage opportunities and applies best practices.
 - We are realistic (about interoperability)
- 3. Consumer / User Centered** - Patient and user focus – interoperability
- 5. Promote and provide the widest access to information to consumers in balanced ways.**
 - Keep patient in perspective
 - Get patient permission
 - Provides access of information to the patient
 - Administer access responsibly
- 6. Clinically and administratively efficient**
- 7. Incremental** - Solutions must be on-going and self sustaining
- 6. Ensure Security & Privacy**
 - Trusted Solutions
 - Trusted 3rd party
- 5. Record matching** – at the state level does not allow entering of wrong data on a patient
- 7. Process is Inclusive & Collaborative**
 - d. Cooperation over Competition
 - e. “Friction free” environment
 - f. Proper roles for government and market place
- 8. Alignment of Incentives**
 - Pay for performance for outcomes
 - Maximize quality and efficiency
 - Sustainability
- 9. Simplicity**
- 10. Voluntary**
- 11. Local**
- 12. Interoperable**